

**TEACHER GRANT APPLICATION FORM
SAPULPA PUBLIC SCHOOL FOUNDATION
-AN EDUCATIONAL ENDOWMENT-**

Thank you for your interest in the Sapulpa Public School Foundation's "Grants to Teachers Program." To insure anonymity during the selection process, please put your name and your school's name on the cover sheet only.

The criteria for selection of grants is based on the following statement: TEACHERS WILL BE REWARDED FOR REQUESTING FUNDS FOR CREATIVE PROJECTS THAT EMPHASIZE NEW APPROACHES TO TEACHING AND DEVELOP INNOVATIVE PROGRAMS WHICH STIMULATE THOUGHT AND/OR EXPAND THE EXISTING CURRICULUM.

The committee regrets we will not be able to fund requests that fall into the following categories:

1. *The project is simply purchase of commercially available materials to augment an existing program.*
2. *The project is part of the district's responsibility to support.*
3. *The project is already in existence in some form within the district.*
4. *The project was previously given funds from the Grants to Teachers program.*

All non-funded projects are referred to the school district in the hope that it may choose to implement the ideas.

Date _____ Applicant's Name _____

Email _____ School Phone _____

Position _____ Building _____

Project Title _____

Budget Request _____ (\$100-\$1,000 limit. Be careful not to let the budget request become too extravagant.)

Your signature indicates you feel this project meets the criteria listed above, and that to your knowledge, funding from other sources is not available.

Recipients are required to evaluate their funded program.

Signature of Principal _____

Signature of Applicant _____

Application Deadline is April 16th.

Grants will be awarded at Year-End Assembly.

Forward your proposal to:

Allocation Committee
c/o Janette Sammarco
Sapulpa Public School Foundation
One South Mission
Sapulpa, OK 74066

PROJECT TITLE: _____

DATE: _____

7. DETAIL your budget request. Include specific information such as kinds of materials and equipment needed, sources of supply and costs. Categories to be used could be items such as: materials, equipment, transportation, honorariums, food, shipping and handling, etc.

If the grant is awarded it is the responsibility of the recipient to provide a copy of all invoices to the Allocations Committee.

Example:

| <u>ITEM</u> | <u>SUPPLIER</u> | <u>BUDGET AMOUNT</u> |
|---------------------------------------|-----------------|---------------------------------|
| Six (6) <u>Learning to Read Books</u> | The Supply Co. | \$35.00 |
| | | <u>3.50</u> shipping & handling |
| | | \$38.50 Total |